DATE & LOCATION
May 6, 2020
9:00 am – 3:30 pm
Handelman Conference Center
7090 Samuel Morse Drive
Suite 400
Columbia, Maryland
Registration & breakfast begin at 8:30am
Doors open at 8:15 am

TARGET AUDIENCE
- Administrators
- Assistant Living Managers
- Housing Managers
- Other Department Heads, Managers and Supervisors
- Nurses
- Social Workers

CEU— 5.5
- Administrator
- Social Work
- Assisted Living Manager

FEES
- LifeSpan Members — $165
- Nonmembers — $265

PROGRAM
Need to build a team that fosters a spirit of teamwork and to help individuals work more effectively as members of a group? Want to learn how effective teams develop common characteristics for problem solving, decision-making, and interaction with each other?

To build effective teams, team members and their leader must develop interactive skills, communication skills, and interpersonal skills. This fun and challenging team-building workshop focuses on six critical skills and new insights into team dynamics that team members need to function as a high performance work team.

OBJECTIVES
Participants will learn how to:

1. Identify and clarify team roles
2. Create a sense of shared goals, values and interdependence
3. Create an atmosphere for team problem-solving and decision-making
4. Practice new methods of dealing with others that promotes team spirit, cooperation, and open communication.
5. Practice inter-group cooperation support
6. Develop intra-group and inter-group conflict resolution

SPEAKER
Tangie Newborn, President
Immense Business Solutions
A national known speaker and author, Tangie is president of Immense Business Solutions, a full-service consulting and management company for businesses, government agencies, associations and nonprofits nationwide to include strategic planning, diversity and inclusion development, training, organizational development, fundraising/sponsorship, diversity & inclusion, business planning & sales strategy development. Newborn has more than twenty-five years of nonprofit management experience, with a background that includes executive management. She served as executive director of several member associations.
Building Effective Teams
May 6, 2020

PLEASE PRINT. Copy this form for multiple registrants. Please register and return by May 1, 2020

Name ________________________________________ Title ________________________________

Email (Work) Required ____________________________ NAB CE Registry # ______________________

NH Administrator License# __________________________ Facility Name ___________________________

Facility Address ________________________________ State ____________ Zip ______

Work Phone ____________________________ Fax ____________________________

Fee: LifeSpan Members: $165 Nonmembers: $285 Total Amount Due $ ________________

Please mail with check payable to: THE BEACON INSTITUTE, 7090 Samuel Morse Dr, Suite 400, Columbia, MD 21046

Or fax with credit card information to 410.381.6061

□  □  □

Name on Card ____________________________ Account No. ____________________________

CVV2 Security Code ______ Expiration Date _____ Signature ____________________________

CREDIT CARD BILLING ADDRESS

____________________________________________________

Card Holder Email Address ______________________________

For additional information, please call Annmarie Gordon at 410.381.2401, x240 or agordon@lifespan-network.org